

Malta Film Fund 2018

Call for Evaluators

The Malta Film Commission is looking for external evaluators to form part of independent evaluation board that assess submitted applications for the Malta Film Fund managed by the Commission. The selected evaluators will be valid for calls and projects selected in 2018.

Introduction

The Malta Film Commission (MFC) manages the Malta Film Fund with the aim of supporting the development of the local filming sector. Two calls for the submission of applications are open throughout the year and each call is competitive. In order to guarantee transparency and impartial selection of submitted projects, the assessment and selection of the submitted applications is organized based on a peer review system. MFC appoints an independent Evaluation Board to assess submitted proposals based on the basis of the scope and criteria of the funding programme. The aim is to ensure that only proposals of the highest quality and which address the criteria of the specific funding programme are selected for funding.

The Malta Film Fund offers seven (7) schemes, which aim to provide support for eligible productions:

ACTION 1: Development Support

Development support is to foster a culture of script writing and proper development of Maltese productions which can eventually be taken to the Market to raise finance, support and move into production. The following schemes aim to provide development support to qualifying productions:

- 1. Writers' Grant (maximum grant €5,000)
- 2. Development Grant (maximum grant €30,000, not exceeding 80% of the budget).

ACTION 2: Production Support

Production grants awarded are intended to stimulate the realisation of projects. Support for production may only be awarded to applicants for projects which are fully developed. The following schemes aim to provide production support to qualifying productions:

- 3. Short Film Production - New Talent (maximum grant €2,500)
- 4. Short Film Production (maximum grant €20,000)
- 5. Production (maximum grant €120,000, not exceeding 50% of the budget)

ACTION 3: Film Distribution Marketing Support

Distribution support is essential to raise the international profile and to advance and foster a wider international distribution of Maltese Films. Only productions in receipt of Malta Film Fund production funding are eligible to apply for these grants:

- **6. Film Distribution Marketing Grant**
This grant is designed to assist local film makers who intend to self-distribute and/or seek sales agents or distributors to distribute and reach out to international audiences with their feature film. The match funding grant shall not exceed 50% of the total projected costs, up to a maximum contribution of €10,000.
- **7. International Film Festival Fees Grant**
This grant is a 50-50 match funding for entry fees paid to put Maltese productions into International Film Festivals, not exceeding maximum grant of up to €300 (in total) per short film and €500 (in total) for feature films and documentaries. Filmmakers can apply for financial assistance to cover the costs of entry fees for International Film Festivals for completed projects during a particular year (see grant guidelines for specific eligibility period).

Who can apply?

Prospective evaluators are expected to have a high level of experience in one or more fields addressed by the funding programmes offered by the Malta Film Commission.

Evaluators shall be selected on the basis of their professional and technical ability, relevance of their skills to the funding programme as described in this call. Evaluators are expected to have:

- At least 5 years of experience in the Audio-visual Industry (*relating to Feature Films, Documentary, Animation, Short Films, High Quality International TV Series - processed to commercial release standards, for international distribution for cinema, film festivals and international telecast.*) and specifically in any of the following roles: Script Editor, Script Doctor, Script Writer, Producer, Director, Editor, Sales Agent, Distributor, Lawyer, Publicist, Marketeer,
- Ability to work in English.
- Be available in Malta for occasional short-term evaluation sessions.

The Evaluator will carry out the following functions:

- Evaluate all selected applications and rate them according to the specified award criteria as listed in the Film Fund Guidelines. Applications and supported documents submitted by the applicant are sent to the selected evaluator in digital/electronic format.
- Prepare a report on each application including providing feedback to unsuccessful and successful applicants.
- Shortlist those projects which require applicants to attend a meeting to discuss their project further (pitching session).
- Rank all eligible applications in order of merit and provide a clear justification for all decisions while establishing the list of applications selected for grant support.
- Project monitoring when specific conditions for funding are imposed by the evaluators.
- Shall the beneficiary make any substantial changes to the Project (relating to the script, artistic, economic or technical related area) as described in the Proposal, a request to effect such changes must be presented to the Malta Film Commission within reasonable time for a decision by the board of evaluators.
- Assessment of completed projects upon final submission.
- The Malta Film Fund reserves the right to set up a monitoring/evaluation team to evaluate and monitor the project's progress and on completion ensure that the project is of an expected level of quality.

Appointment of the evaluators

A pool of evaluators will be selected in order of merit, and evaluators will be called according to the requirements of MFC.

MFC reserves the right not to contact all applicants and to select other evaluators outside the pool of evaluators if such need arises.

Selected evaluators shall perform the contract to the highest professional standards.

Selected evaluators who have accepted the terms and conditions will be given detailed information regarding the particular fund to be evaluated, the evaluation process and will be expected to sign a contract which outlines duties, obligations, commitments, deadlines and remuneration.

If needed for the performance of the tasks and provided that it is foreseen in the contract, the selected expert will receive reimbursement for his/her travel and accommodation expenses (economy) on the basis of original supporting documents unless bookings are sorted directly by the Malta Film Commission.

Evaluation Board members will receive a remuneration fee for their work as evaluators.

Conflict of interest

Selected evaluators are asked to sign a declaration by which they declare that they are not placed in a position which may give rise to a situation of conflict of interest and they commit themselves to respect confidentiality, anonymity and impartiality.

When a potential conflict of interest is reported or brought to the attention of the Fund Manager of the Malta Film Commission by any means, MFC will analyse the circumstances and any objective elements of information at its disposal. If MFC comes to the conclusion

that there is conflict of interest, the evaluator is excluded from the assessment of that particular application or from the pool of evaluators.

Confidentiality

All appointed evaluators are bound by confidentiality, as all information relating to the applicants is strictly confidential. The evaluators are not allowed to disclose any information about the

applications submitted and results of the assessment and selection to anyone. Evaluators are not to share with any third persons the information obtained or produced in connection with performing the tasks.

Freedom of information Act

Following the evaluation process information about the evaluation, the names of the evaluators and their profile will be made available on the MFC website and/or applicants if a request is submitted to the Public Authority's FOI Office, in accordance with the Freedom of Information Act (Cap. 496 of the Laws of Malta).

How to apply

Fill in the application form and send us your *Curriculum Vitae* highlighting the required skills and professional experience relating to the objectives of the programme for which you are applying by email on susan.ronald@mfc.com.mt, indicating "Call for Evaluators 2018" in the subject field.

For more information refer to the Malta Film Fund website, www.maltafilmfund.com or call on +356 2180 9135.